



14 Days to “List Ready” Condition

Day 1 and 2: Kitchen

Remember Kitchens and Baths sell homes. Spend as much time as you need getting this room ready to show!

- 1) De-clutter every drawer, cabinet, and countertop: If you need it but don't use but 1 or 2 x per year, go ahead a box it up and get it out of the house.
- 2) Dust or wash all decorations and accessories – no dust bunnies!
- 3) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 4) Shine your sink
- 5) Clean oven, inside and out and burners. Consider purchasing new burner bowls
- 6) Wipe down cabinetry thoroughly. Wood stain cabinets respond well to Murphy's oil soap, white cabinets, use Mr. Clean Magic Erasers
- 7) Dust Ceiling fan and all light fixtures
- 8) Clean air vents and apply fresh spray paint if they are not already perfect
- 9) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex or Mr. Clean Magic Erasers works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 10) Clean flooring. Bleach grout if you have tile, repair tears in linoleum if possible, wax, strip, etc
- 11) Clean out and straighten pantry: Buyers WILL look here and ladies will need to be as impressed as possible
- 12) Put away all countertop appliances that you do not use EVERY day. Those left out, clean thoroughly. Try to eliminate everything from your countertops except for 2 decorative items or displays.
- 13) Survey the room, anything left untouched so far – tackle it too!
- 14) Pat yourself on the back!

Days 3 and 4: Living room / Family room

- 1) Dust Light Fixtures and fans
- 2) Dust and de-clutter mantle
- 3) In Spring/Summer clean out fireplace – ashes can lead to an odor
- 4) Dust all accessories and decorations
- 5) De-clutter all surfaces, purge magazines, and other clutter catchers
- 6) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 7) Clean blinds and curtains of all dust and cobwebs
- 8) Vacuum under furniture
- 9) Clean air vents and apply fresh spray paint if they are not already perfect
- 10) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex or Mr. Clean Magic Erasers works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 11) Flooring: remove spots on carpet, wax wood floors, etc
- 12) Survey the room, anything left untouched so far – tackle it too!
- 13) Pat yourself on the back!

Days 5 and 6: Office/ other room

- 1) Dust Light Fixtures and fans
- 2) Dust and de-clutter surfaces such as desks, bookshelves, table tops
- 3) Dust all accessories and decoration
- 4) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 5) Clean blinds and curtains of all dust and cobwebs
- 6) Vacuum under furniture
- 7) Clean air vents and apply fresh spray paint if they are not already perfect
- 8) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex or Mr. Clean Magic Erasers works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 9) Combine computer wires with twist tie
- 10) Flooring: remove spots on carpet, wax wood floors, etc
- 11) Secure any important documents in a locked drawer: Some Buyers WILL look in desk drawers
- 12) Survey the room, anything left untouched so far – tackle it too!
- 13) Pat yourself on the back!

Days 7, 8 & 9: All Bedrooms

- 1) Closets clean and organized: sort through clothing and shoes and take the opportunity to donate or share if needed. Closets should not look like you are out of room – store things if necessary
- 2) Dust Light Fixtures and fans
- 3) Dust and de-clutter surfaces such as desks, bookshelves, nightstands
- 4) Dust all accessories and decorations
- 5) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 6) Clean blinds and curtains of all dust and cobwebs
- 7) Clean flooring – spots of carpet, wax floor, etc...
- 8) Vacuum under and behind furniture
- 9) When showing a house to a Buyer, there is nothing worse than entering a stale/stuffy and dirty teenager's room, usually a boys room. You know what I mean, that smell of dirty sheets and tennis shoes. Be sure to remedy this at all costs. Wash bedding, shampoo carpets and use a Fabric Refresher spray.
- 10) Clean air vents and apply fresh spray paint if they are not already perfect
- 11) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 12) Survey the room, anything left untouched so far – tackle it too!
- 13) Pat yourself on the back!

Day 10: Laundry Room/Mud Room

- 1) Clean out and de-clutter shelving or cabinetry: This room should feel like it is adequate for your house work and storage.
- 2) Clean outside of Washer and Dryer
- 3) Clean behind Washer and Dryer
- 4) Clean air vents and apply fresh spray paint if they are not already perfect
- 5) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex or Mr. Clean Magic Erasers works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 6) Consider purchasing a new rug
- 7) Dust Light Fixtures and fans
- 8) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 9) Clean blinds and curtains of all dust and cobwebs
- 10) Clean flooring – spots of carpet, wax floor, etc...
- 11) Survey the room, anything left untouched so far – tackle it too!
- 12) Pat yourself on the back!

Days 11, 12 &13: All Bathrooms

Kitchens and Baths sell homes – use some extra elbow grease to make this room sparkling at all times!

- 1) Clean air vents and apply fresh spray paint if they are not already perfect
- 2) Remove ALL TOILETRIES from bathroom countertop, store them all in drawers, only a few decorative items should remain
- 3) Shine mirror
- 4) Replace hand towels with decorative ones
- 5) Deep clean toilets inside and out with bleach to remove all rings: consider purchasing an inexpensive new toilet seat and lid
- 6) Deep clean shower and baths: grout, mildew, water stains, rust
- 7) VERY IMPORTANT: clean baseboards thoroughly: toothbrush, wet wash cloth and Windex or Mr. Clean Magic Erasers works well here. Buyers WILL look at your baseboards and it is a sign of how clean your house is.
- 8) Wash rugs and shower curtain (especially the liner): Consider purchasing a new liner
- 9) Wipe down cabinetry thoroughly. Wood stain cabinets respond well to Murphy's oil soap, white cabinets, use Mr. Clean Magic Erasers:
- 10) Clean door hardware thoroughly with a toothbrush
- 11) Dust light fixtures and fans
- 12) Windows, sills and hardware – toothbrush and Windex works best on sills and hardware. Even if hidden by a blind or curtain –Buyers WILL look at your windows and it is a sign of how clean your house is.
- 13) Clean blinds and curtains of all dust and cobwebs
- 14) Clean flooring – bleach grout, strip/wax floor, repair linoleum, etc...
- 15) Survey the room, anything left untouched so far – tackle it too!
- 16) Pat yourself on the back!

Day 14: Exterior / Garage

Exterior Clean

- 1) Clean front door thoroughly – this is your Buyers first contact with your home. Update your wreath, change out seasonal decorations, and clean all cobwebs from porch. Consider purchasing a new entry mat/rug.
- 2) Power wash exterior eaves and overhangs or clean with a broom
- 3) Trim bushes, weed flower beds: Consider purchasing new mulch
- 4) Mow, edge yard and fence lines
- 5) Clean out Gutters if needed: Buyers WILL notice if they approach your house on a rainy day
- 6) Clean all exterior windows with Windex and swipe away bugs and cobwebs with a broom.
- 7) Repair or replace any broken screens or doors
- 8) How does your mailbox look? Plant flowers around it for welcoming touch and be sure to have house numbers visible from the street.
- 9) Store away any unused gardening tools, empty pots, de-clutter garage, etc...
- 10) **Call Emily Smith to list your house!**